



**To:** Pauline Worsfold, Secretary-Treasurer, CFNU  
National Officers, CFNU  
Member Organizations

**Date:** December 5, 2018

**From:** Linda Silas, President, CFNU

**Subject:** 19<sup>th</sup> Biennial Convention 2019 – Fredericton, New Brunswick

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In preparation for the CFNU 2019 Biennial Convention, please find attached the following information packages:

- Notice of the 19<sup>th</sup> Biennial Convention
- Convention Resolutions Information
- Nominations, Elections, Voting Procedures
- Constitutional Amendment Information
- Bread and Roses Award Nomination Form
- Convention Expenses and Accommodations

Details and updates for the Convention shall be circulated and posted to the CFNU website [www.nursesunions.ca](http://www.nursesunions.ca) as plans are finalized.

Plan now for a large representation of your membership in Fredericton with our host, the New Brunswick Nurses Union.

In solidarity always,

Linda Silas  
President

## NOTICE OF CONVENTION

Pursuant to Article 7.01(c) of the *Canadian Federation of Nurses Unions Constitution*, Notice of the 19<sup>th</sup> Biennial Convention is hereby circulated.

### ARTICLE 7 – CONVENTIONS

7.01	<p>A) The Biennial Convention of the Federation shall be held every two (2) years.</p> <p>B) The Convention shall be the supreme governing body of the Federation. The time and place of the Biennial Convention shall be determined by the Board.</p> <p>C) Notice of the time and place of the Convention shall be circulated to all Member Organizations of the Federation one hundred and eighty (180) days prior to the commencement of the Convention.</p>
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#### **CFNU 19th Biennial Convention**

Dates:        June 3, 2019 - Registration  
                  June 4, 2019 - Educational Seminar  
                  June 5, 2019 - Educational Seminar  
                  June 6, 2019 - Business Session  
                  June 7, 2019 - Business Session

Place:        Fredericton Convention Centre  
                  670 Queen Street  
                  Fredericton, NB E3B 1C2

Hotel information on page 16.

## RESOLUTIONS

Article 7.08 of the Constitution states:

- A) Resolutions to the Federation may be submitted by any member of the Federation. Resolutions must be received at the Federation office at least ninety (90) days before the opening date of the Convention. Resolutions shall be circulated to all Member Organizations at least forty-five (45) days prior to the commencement of the Convention.
- B) Emergent resolutions will be accepted at the Convention up to the deadline established on the agenda.

- A. Please find enclosed Resolution Forms. Resolutions are the means by which direction is given and priorities established for the mandate of the National Executive Board to carry out during the next two (2) years.
- B. Resolutions must be submitted to the Secretary-Treasurer at the office of the Federation by **MARCH 4, 2019**.
- C. Resolutions should be in writing and submitted by **REGISTERED MAIL** to the office of the Federation.
- D. All resolutions received in the CFNU office by registered mail will be distributed to members of the Resolutions Committee by **MARCH 11, 2019**.
- E. Members of the Committee shall review the resolutions, clarify intent by contacting the mover, edit the resolutions if necessary, and forward resolutions to the Federation office prior to **MARCH 25, 2019**.
- F. The Federation shall circulate all resolutions received from the Resolutions Committee to all Member Organizations by **APRIL 19, 2019**.

If there are any questions, please contact the CFNU Office at 1-800-321-9821.

**CANADIAN FEDERATION OF NURSES UNIONS  
19<sup>TH</sup> BIENNIAL CONVENTION 2019  
FREDERICTON, NEW BRUNSWICK**

**RESOLUTION FORM**

**Whereas,**

**Whereas,**

**Resolved that,**

**FURTHER BE IT RESOLVED THAT,**

**Submitted by:** \_\_\_\_\_

## NOMINATIONS, ELECTIONS, VOTING PROCEDURES

### Article 9.01 of the Constitution states:

9.01 The President and Secretary-Treasurer shall be elected at each regular Convention. Nominations for the position of President and Secretary-Treasurer must be received in writing by the Federation, showing the mover and seconder of the nomination at least ninety (90) days prior to the commencement of the Convention, and the Ticket of Nominations shall be circulated to all Member Organizations at least forty-five (45) days prior to the commencement of the Convention.

- A. Please find enclosed Nominations Forms to be completed when nominating a candidate for the position of President and Secretary-Treasurer.
- B. Nominations must be submitted in writing including mover and seconder and the written consent of the nominee. Please include a résumé with each nomination including union involvement, employment summary and any other community involvement. Deadline for receipt of nomination in the CFNU Office is **MARCH 4, 2019**.
- C. Submit nomination applications and résumés by **REGISTERED MAIL**.
- D. All nominations received in the CFNU office by registered mail will be distributed to members of the Nominations Committee by **MARCH 11, 2019**.
- E. Members of the Nominations Committee will prepare the Ticket of Nominations and the Ballots. Names shall appear in alphabetical order, last name first, on the Ticket of Nominations and on the Ballot. This information will be submitted to the CFNU Office prior to **MARCH 25, 2019**.
- F. The Federation shall circulate the Ticket of Nominations to all Member Organizations by **APRIL 19, 2019**.

### G. VOTING AND ATTENDANCE

Voting is to be limited to Voting Delegates and members of the National Executive Board. However, every member of the CFNU may attend and participate in convention activities.

**PLEASE NOTE: ANY MEMBER ORGANIZATION THREE MONTHS IN ARREARS FOR PER CAPITA TAX IS NOT ENTITLED RECOGNITION OR REPRESENTATION.**

**NUMBERS OF VOTING DELEGATES PER MEMBER ORGANIZATION TO BE CALCULATED ON DECEMBER 2018 DUES PAID.**

If there are any questions, please contact the CFNU Office at 1-800-321-9821.

**CANADIAN FEDERATION OF NURSES UNIONS  
19<sup>TH</sup> BIENNIAL CONVENTION 2019  
FREDERICTON, NEW BRUNSWICK**

**NOMINATION FORM**

I, \_\_\_\_\_, a member in good standing of the

\_\_\_\_\_  
(name of member organization)

do nominate \_\_\_\_\_

who is a member in good standing of the

\_\_\_\_\_  
(name of member organization)

for the election to the membership on the National Executive Board as

\_\_\_\_\_  
(position)

for the 2019-2021 Biennial.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Moved by (signature)

\_\_\_\_\_  
member of (union)

\_\_\_\_\_  
Seconded by (signature)

\_\_\_\_\_  
member of (union)

I, \_\_\_\_\_, do hereby consent to accept nomination for the

position of \_\_\_\_\_ of the Canadian Federation of Nurses Unions.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(member organization)

**CANADIAN FEDERATION OF NURSES UNIONS  
19<sup>TH</sup> BIENNIAL CONVENTION 2019  
FREDERICTON, NEW BRUNSWICK**

**2019 ELECTED OFFICER CANDIDATE FORM**

NAME OF  
CANDIDATE: \_\_\_\_\_

POSITION RUNNING FOR: \_\_\_\_\_

PARTICULARS OF UNION INVOLVEMENT: \_\_\_\_\_

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EMPLOYMENT  
SUMMARY: \_\_\_\_\_

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OTHER IMPORTANT PARTICULARS:

If you wish to complete this form electronically, contact the CFNU office at [convention@nursesunions.ca](mailto:convention@nursesunions.ca).



## CONSTITUTIONAL AMENDMENTS

Articles 16.01 and 16.02 of the CFNU Constitution state:

16.01 The Constitution of the Federation may be amended by the Convention by a two-thirds (2/3) vote. Amendments to the Constitution can be submitted by the Board or by Member Organizations.

Amendments must be submitted to the Federation at least ninety (90) days prior to the opening day of the Convention and must be circulated to all Member Organizations at least forty-five (45) days prior to the commencement of the Convention.

16.02 All constitutional amendments shall, unless otherwise specified, take effect immediately after they are adopted.

- A. Constitutional Amendments must be submitted in writing to the Secretary-Treasurer at the Office of the Federation by **MARCH 4, 2019**.
- B. Amendments must be submitted by **REGISTERED MAIL**.
- C. The Amendments received in the CFNU Office by **Registered Mail** will be distributed to members of the Constitution Committee by **MARCH 11, 2019**.
- D. Members of the Constitution Committee shall review the proposed amendments, clarify intent by contacting the proposer and edit the amendments, if necessary, and forward amendments to the Federation Office by **MARCH 25, 2019**.
- E. The Federation shall circulate all Constitutional Amendments to all Member Organizations by **APRIL 19, 2019**.

If there are any questions, please contact the CFNU Office at 1-800-321-9821.

**CANADIAN FEDERATION OF NURSES UNIONS  
19<sup>TH</sup> BIENNIAL CONVENTION 2019  
FREDERICTON, NEW BRUNSWICK**

**2019 CONSTITUTION AMENDMENT FORM**

<b>CURRENT LANGUAGE</b>	<b>PROPOSED CHANGE</b>	<b>RATIONALE</b>

**CANADIAN FEDERATION OF NURSES UNIONS  
19<sup>TH</sup> BIENNIAL CONVENTION 2019  
FREDERICTON, NEW BRUNSWICK**

**BREAD AND ROSES AWARD  
2018 & 2019 NOMINATION FORM**

**INFORMATION ABOUT THE CFNU BREAD & ROSES AWARD**

**Who can nominate candidates for the CFNU Bread & Roses Award?**

A candidate for this award must be an active member of a provincial nurses' union affiliated to the CFNU during the year for which the member is nominated. A candidate may be nominated by the National Executive Board, Member Organizations, Boards/Councils, or individual members of Member Organizations on forms available from the Member Organization's office, from the CFNU office (1-800-321-9821), or from the CFNU website at [www.nursesunions.ca](http://www.nursesunions.ca).

Deadline for receipt of nominations is **March 4, 2019**. Send nomination forms to the attention of: CFNU Bread and Roses Committee, 2841 Riverside Drive, Ottawa, Ontario K1V 8X7.

**How is the award recipient determined?**

The CFNU Bread & Roses Committee will review the nominations and determine the successful candidate(s).

**Announcement of the successful candidate**

The name of the successful candidate for 2018 and 2019 will be announced at the CFNU 19th Biennial Convention in June 2019.

**What does the successful candidate receive?**

Besides the formal recognition, the candidate will receive the Bread & Roses Award, a certificate and flowers.

**Please note:** An award for each year 2018 and 2019 will be presented at the 2019 CFNU 19th Biennial Convention.

**In addition to the space indicated, nominators may attach additional sheets to complete the sections in full.**

## **NOMINEE'S PERSONAL INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Union, Local (if applicable): \_\_\_\_\_

Nominated by: \_\_\_\_\_

## **NOMINEE'S RELEVANT ACCOMPLISHMENTS AND BACKGROUND**

1. Describe the nominee's sustained involvement in the following union activities:

- (a) Service to the Canadian Federation of Nurses Unions or a CFNU Member Organization:
- (b) Representing a provincial nurses' union or the CFNU in the activities of other related organizations:
- (c) Working to advance the CFNU or its Member Organizations at the provincial or national levels:

**2. Describe the nominee's demonstrated leadership in the following activities:**

- (a) Influencing the growth of CFNU Member Organizations through policy and decision-making, enhancing public awareness, participating in positive media and other public events:
- (b) Organizing nurses and others to lobby governments on legislation and other issues affecting the labour movement:
- (c) Contributing to the growth of the organization through spearheading the organization of education or other initiatives:

**CANADIAN FEDERATION OF NURSES UNIONS  
19<sup>TH</sup> BIENNIAL CONVENTION 2019  
FREDERICTON, NEW BRUNSWICK**

**PUBLIC BREAD AND ROSES AWARD  
2018 & 2019 NOMINATION FORM**

**INFORMATION ABOUT THE CFNU PUBLIC BREAD & ROSES AWARD**

**Who can nominate candidates for the CFNU Public Bread & Roses Award?**

A candidate for this award is not a member of a provincial nurses' union affiliated to the CFNU during the year for which the candidate is nominated. A candidate may be nominated by the National Executive Board, Member Organizations, Boards/Councils, or individual members of Member Organizations on forms available from the Member Organization's office, from the CFNU office (1-800-321-9821), or from the CFNU website at [www.cfnu.ca](http://www.cfnu.ca).

Deadline for receipt of nominations is **March 4, 2019**. Send nomination forms to the attention of: CFNU Bread and Roses Committee, 2841 Riverside Drive, Ottawa, Ontario K1V 8X7. Completed forms can also be e-mailed to [convention@nursesunions.ca](mailto:convention@nursesunions.ca) or faxed to 613-526-1023.

**How is the award recipient determined?**

The CFNU Bread & Roses Committee will review the nominations and determine the successful candidate(s).

**Announcement of the successful candidate**

The name of the successful candidate for 2018 and 2019 will be announced at the CFNU 19th Biennial Convention in June 2019.

**What does the successful candidate receive?**

Besides the formal recognition, the candidate will receive the Public Bread & Roses Award.

**Please note:** An award for each year 2018 and 2019 will be presented at the 2019 CFNU 19th Biennial Convention.

**In addition to the space indicated, nominators may attach additional  
sheets to complete the sections in full.**

**CANADIAN FEDERATION OF NURSES UNIONS  
19<sup>TH</sup> BIENNIAL CONVENTION 2019  
FREDERICTON, NEW BRUNSWICK**

**PUBLIC BREAD AND ROSES AWARD  
2018 & 2019 NOMINATION FORM**

**NOMINEE'S PERSONAL INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Union, Local (if applicable): \_\_\_\_\_

Nominated by: \_\_\_\_\_

**NOMINEE'S RELEVANT ACCOMPLISHMENTS AND BACKGROUND**

1. Describe how the nominee has advocated for public Medicare or universal health care.

2. Describe how the nominee has demonstrated active support for nurses' issues at the national and international level.



The Canadian Federation of Nurses Unions (CFNU) has appointed **Air Canada** as the official airline for the 19<sup>th</sup> Biennial Convention in Fredericton, New Brunswick.

Actual Convention days

**June 4-5, 2019 – Educational Workshops**

**June 6-7, 2019 – Business Sessions**

**The Convention number assigned: 7G6PUDK1**

This a promotion code for the convention. To book a flight with your promotion code, access [www.aircanada.com](http://www.aircanada.com) and enter your promotion code in the search panel.

A screenshot of the Air Canada website's booking interface. At the top, there's a navigation bar with "English" and a "FIND" button. Below that is the "AIR CANADA" logo and a menu with "Book", "Plan", "Fly", "Altitude", "Assistance", and "Sign in". The main banner features a scenic image of a Canadian landscape with the text "CANADA COAST TO COAST NOW IS THE TIME" and a link "SEE OUR GREAT FARES >". Below the banner is a booking panel with tabs for "Flights", "Vacations", "Flight Passes", "Hotels", "Cars", "My Bookings", "Check-in", and "Flight Status". The "Flights" tab is selected. Underneath, there are radio buttons for "Round-trip" (selected), "One-way", and "Multi-city". The origin is "Ottawa YOW" and the destination is "Fredericton YFC". The dates are "02 Jun" and "07 Jun". There is a field for "1 Passenger" and a "PROMOTION CODE" field, which is highlighted with a blue arrow. A red "Find" button is at the bottom right of the booking panel.

By ensuring that the convention number appears on your ticket, you will be supporting your national union, the Canadian Federation of Nurses Unions and Air Canada, a unionized carrier.

Thank You!



## CONVENTION EXPENSES AND ACCOMMODATIONS

### EXPENSES



Expenses for Voting Delegates and Non-Voting Delegates are the responsibility of the Member Organizations.

### ACCOMMODATIONS

Convention Delegates who are not elected officers of the National Executive Board must make their own hotel accommodations through whatever means determined by the provincial union office. Member Organizations and individuals are requested to make hotel reservations directly with one of the designated Convention hotels:

<b>Delta Fredericton</b> 	<b>Delta Fredericton</b> 225 Woodstock Road Fredericton, NB E3B 2H8  Phone: 1-506-457-7000 Fax: 1-506-457-4000 Reservations: 1-888-236-2427  Online reservation: <a href="#">Book your group rate for CFNU</a>  Group name: <b>Canadian Federation of Nurses Union</b>  Room rate: \$179.00/night Cut-off reservation date: May 3, 2019
<b>Crowne Plaza Lord Beaverbrook Hotel</b> 	<b>Crowne Plaza Lord Beaverbrook Hotel</b> 659 Queen Street Fredericton, NB E3B 1C3  Phone: 1-506-455-3371 Fax: 1-506-457-1516 Reservations: 1-866-444-1946  Email: <a href="mailto:reservations@cpfredericton.com">reservations@cpfredericton.com</a>  Online reservation: <a href="https://book.passkey.com/e/49820417">https://book.passkey.com/e/49820417</a>  Group name: <b>CFNU Convention 2019</b>  Room rate: \$179.00/night Cut-off reservation date: May 3, 2019



<p><b>Hilton Garden Inn Fredericton</b></p> 	<p><b>Hilton Garden Inn Fredericton</b>          620 Queen Street          Fredericton, NB E3B 1C2</p> <p>Phone: 1-506-999-1551          Fax: 1-506-999-1351</p> <p>Online reservation: <a href="https://book.passkey.com/e/49821510">https://book.passkey.com/e/49821510</a></p> <p>Group name: <b>CFNU Convention 2019</b></p> <p>Room rate: \$179.00/night          Cut-off reservation date: May 3, 2019</p>
<p><b>Best Western Plus Fredericton Hotel</b></p> 	<p><b>Best Western Plus Fredericton Hotel</b>          333 Bishop Drive          Fredericton, NB E3C 2M6</p> <p>Phone: 1-506-455-8448          Fax: 1-506-455-8447          Reservations: 1-800-780-7234</p> <p>Group name: <b>CFNU Convention 2019</b></p> <p>Room rate: \$119.00/night          Cut-off reservation date: May 3, 2019</p>

**Hotel parking services:** Convention delegates who will be driving their own vehicles are responsible for their parking charges.

It is recommended that a letter of authorization be sent to the Convention Hotel from each Member Organization, indicating mode of payment for the respective attending members, specifying if total bills are to be paid or if incidentals are to be the responsibility of individuals.

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The New Brunswick Nurses Union (NBNU) Planning Committee has already spent many hours planning for an enjoyable stay for all voting delegates, members and guests.

The National Executive Board has planned an exciting program of educational and business sessions and will be available to personally meet and welcome all Convention delegates.

**The New Brunswick Nurses Union (NBNU) is pleased to host the 2019 CFNU Biennium.**

**Complete registration by May 6, 2019. Plan now to attend!**

**Please make frequent visits to the CFNU and NBNU websites for updates and information.**

CFNU website: [www.nursesunions.ca](http://www.nursesunions.ca)      NBNU website: [www.nbnu.ca](http://www.nbnu.ca)